

Texas A&M AgriLife Extension Service Procedures

24.01.01.X0.08 | Hazard Communication Programs

Reviewed: July 13, 2017

Next Scheduled Review: July 13, 2022

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PROCEDURE STATEMENT

A Hazard Communication (HazCom) Program shall be implemented to comply with the Texas Health and Safety Code - Chapter 502, "The Texas Hazard Communication Act", and Chapter 506, "The Public Employer Community Right to Know Act," and ensure the safety of employees who work with hazardous chemicals. The purpose of these Acts is to provide information to employees, emergency responders, and the Commissioner of State Health Services regarding hazardous chemicals at the workplace. The HazCom Program assigns responsibilities and describes procedures for providing information regarding hazardous chemicals to which persons may be exposed to during normal employment activities, during emergency situations, or as a result of proximity to the use of those chemicals.

REASON FOR PROCEDURE

This procedure establishes the Texas A&M AgriLife Extension Service (AgriLife Extension) Hazard Communication Program.

PROCEDURES AND RESPONSIBILITIES

1.0 GENERAL

- 1.1 Units located on the Texas A&M University (TAMU) campus will follow the TAMU Hazard Communication Program, which is administered by the Environmental Health and Safety Department.
- 1.2 Units located off of the TAMU campus will develop a written program to be implemented at each site.

2.0 RESPONSIBILITIES

- 1.1 The AgriLife Research/AgriLife Extension Service Safety Coordinator will:
 - A. Assist the units with developing a written HazCom Program;
 - B. Administer the HazCom Program for each unit;
 - C. Monitor compliance with the HazCom Program; and
 - D. Serve as a liaison and provide reports to the Texas Department of State Health Services (TDSHS).
- 1.2 Unit heads and Safety Officers will:
 - A. Comply with the HazCom Program; and
 - B. Develop workplace-specific written procedures to implement the HazCom Program.
- 1.3 Employees will:

Comply with the workplace-specific HazCom procedures and the AgriLife Extension Service HazCom Program.

3.0 COMPLIANCE

Compliance with the Hazard Communication Program will be monitored periodically during facility inspections performed by either the Environmental Health and Safety Department or the AgriLife Research/AgriLife Extension Service Safety Coordinator.

RELATED STATUTES, POLICIES, OR REQUIREMENTS

[System Policy 24.01](#), *Risk Management*

[System Regulation 24.01.01](#), *Supplemental Risk Management Standards*, and its associated standards

CONTACT OFFICE

Questions regarding this procedure should be referred to the AgriLife Research/AgriLife Extension Service Safety Coordinator at 979-862-4038.

REVISION HISTORY

Approved: December 6, 1999

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