

Texas A&M Veterinary Medical Diagnostic Laboratory Procedures

21.01.08.V0.02 | Vehicle Inscriptions

Approved: September 20, 2011

Revised: March 26, 2013

Reviewed: December 15, 2015

Next Scheduled Review: December 15, 2020



PROCEDURE STATEMENT

Chapter 721 of the Texas Transportation Code requires state-owned vehicles to be inscribed with the word "Texas" followed by the name of the agency having custody of the vehicle.

REASON FOR PROCEDURE

This procedure provides guidance to units for obtaining and installing Texas A&M Veterinary Medical Diagnostic Laboratory (TVMDL) decals on vehicles.

PROCEDURES AND RESPONSIBILITIES

- 1.0 Decals with the inscription "Texas A&M Veterinary Medical Diagnostic Laboratory" followed by "Texas A&M System" will be placed on all cars and trucks owned by TVMDL.
- 2.0 The Fleet Manager or designee will:
 - 2.1 Obtain the decals and place decals on each of the front doors of cars and trucks.
 - 2.2 Replace the decals when needed to ensure readability.
 - 2.3 Remove the decals and any additional letters/inscriptions at the time of disposal.

RELATED STATUTES, POLICIES, OR REQUIREMENTS

[System Policy 21.01](#), *Financial Policies, Systems, and Procedures*

[System Regulation 21.01.08](#), *Vehicle Fleet Management*

CONTACT OFFICE

Questions concerning this procedure should be referred to the TVMDL Fleet Manager at 979-845-3414.