PROCEDURE STATEMENT

This procedure establishes guidelines for disbursements made by Texas A&M Veterinary Medical Diagnostic Laboratory (TVMDL) funds and supplements The Texas A&M University System (A&M System) Regulation 21.01.03, Disbursement of Funds.

REASON FOR PROCEDURE

The guidelines contained or referenced in this procedure for the disbursement of TVMDL funds are established to help ensure compliance with Texas State Statutes and A&M System Policies and Regulations.

PROCEDURES AND RESPONSIBILITIES

1.0 The procedures, additional instructions, and forms for the disbursement of funds are maintained in the Texas A&M AgriLife Guidelines for the Disbursement Funds Manual. The responsibility for the administration of these procedures is delegated to the Texas A&M AgriLife Fiscal Office—Disbursements. This document is revised regularly and updated at the web address.

2.0 The disbursement of funds procedures of the AgriLife Fiscal Office—Disbursements comply with A&M System Regulation, 21.01.03 Disbursement of Funds and, in case of conflict, A&M System Regulation will take precedence.

RELATED STATUTES, POLICIES, OR REQUIREMENTS

A&M System Policy 07.01, Ethics
A&M System Policy 21.01, Financial Policies, Systems and Procedures
A&M System Regulation 21.01.03, Disbursement of Funds

CONTACT OFFICE

Questions concerning this procedure should be referred to the AgriLife Disbursements Office at 979-845-7879.

REVISION HISTORY

Approved: December 22, 2010
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Next Scheduled Review: January 17, 2023