

AgriLife Classification Description

0212
Support Services Specialist
5/9/11

SUMMARY

General Description: Performs highly diversified duties to maintain, repair and improve facilities, buildings, grounds, greenhouses, equipment, vehicles and utilities systems including structural, electrical, plumbing and HVAC. Supports research by performing specialized tasks.

DUTIES

Typical: Performs assigned duties to support unit including maintenance, preventative maintenance, cleaning and repairs to facilities, buildings, grounds, greenhouses, equipment, etc.; performs skilled trades work including plumbing, electrical work, carpentry, painting, plastering, heating, air conditioning, masonry, motor vehicle and grounds maintenance work, and utilities operations; performs agricultural field laboratory and/or greenhouse research activities as assigned including operating equipment involved in agricultural operations; may care for greenhouse plants to include planting, watering, fertilizing, pruning, etc.; may apply pesticides as needed and keeps record of pesticide applications; assists with set up, break down and cleaning for special events; work involves exposure to elements, such as extreme temperatures, wind, rain sunlight, dirt, dust, etc.; position requires moderate physical activity with occasional heavy lifting; performs related duties as required.

EDUCATION

Required: High school diploma or GED supplemented by college courses in agriculture or any equivalent combination of training and experience.

Preferred: College level engineering courses; Additional experience in agricultural research and project management.

EXPERIENCE

Required: Eight years in maintenance, general construction, and utilities or other related experience.

Preferred: None.

LICENSES, CERTIFICATES OR REGISTRATION

Required: Valid driver's license and good driving record. Must be eligible to obtain State of Texas class "C" vehicle operator's license.

Preferred: Journeyman certifications- Electric, Plumbing and HVAC; Pesticide license.