



THE TEXAS A&M  
UNIVERSITY SYSTEM

# The Word On Workday

July 2017

Say  
**Hello**  
to a brighter Workday

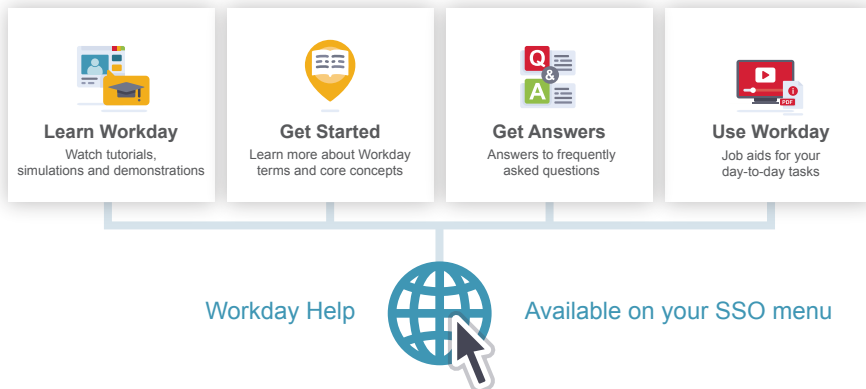
## What's New?

From July 11 - August 4, system members will be testing Workday with real-world scenarios through a process known as **User Acceptance Testing**. This is one of the many ways that we're making sure the solution we configured during the Prototype phase is the solution we designed in the Architect phase.



## Explore Workday Help

The Workday Help website links all of our Workday learning and reference materials. We are updating the website as materials are developed. The Workday Help website is available to all employees, at any time, by logging into SSO and selecting the "Workday Help" link on their SSO menu.



## Counting Down to Go Live

Before we Go Live, our Workday solution has to pass five key go / no go checks between September 1 and December 16. Full-Time HR, Payroll and Benefits employees will be allowed in Workday December 6 to prepare for Go Live on December 17. Hourly employees will begin entering time on December 17. Everyone will have a checklist of things to look for when they log into Workday for the first time.

Sept	November / December						
THUR	SUN	MON	TUES	WED	THUR	FRI	SAT
1 🚫				22 🚫	23	24	25
	26	27	28	29	30 🚫	1	2
	3	4	5 🚫	6	7	8	9
	10	11	12	13	14	15	16 🚫
	17 🌟🕒✅	18					

- 🚫 Go / No Go Decisions
- 🌟 Go Live
- 🕒 Hourly Employees Can Enter Time
- ✅ Employees Can Complete Day 1 Checklist

For more information, visit [workday.tamus.edu](http://workday.tamus.edu) or contact the Project Helios team at [workday@tamus.edu](mailto:workday@tamus.edu).

