## Schedule of Monthly Pay Periods for FY 2016 September 1, 2016 - August 31, 2017

| Month     | BVD Available     | BVD Due to Payroll | PAY DATE          | PayCalc Date     |
|-----------|-------------------|--------------------|-------------------|------------------|
| September | Monday, Sep 19    | Tuesday, Sep 20    | Monday, Oct 03    | Thursday, Sep 22 |
| October   | Monday, Oct 17    | Tuesday, Oct 18    | Tuesday, Nov 01   | Thursday, Oct 20 |
| November  | Wednesday, Nov 16 | Thursday, Nov 17   | Thursday, Dec 01  | Monday, Nov 21   |
| December  | Wednesday, Dec 14 | Thursday, Dec 15   | Tuesday, Jan 03   | Monday, Dec 19   |
| January   | Monday, Jan 23    | Tuesday, Jan 24    | Wednesday, Feb 01 | Thursday, Jan 26 |
| February  | Monday, Feb 20    | Tuesday, Feb 21    | Wednesday, Mar 01 | Thursday, Feb 23 |
| March     | Monday, Mar 20    | Tuesday, Mar 21    | Monday, Apr 03    | Thursday, Mar 23 |
| April     | Monday, Apr 17    | Tuesday, Apr 18    | Monday, May 01    | Thursday, Apr 20 |
| May       | Monday, May 22    | Tuesday, May 23    | Thursday, Jun 01  | Thursday, May 25 |
| June      | Monday, Jun 19    | Tuesday, Jun 20    | Monday, Jul 03    | Thursday, Jun 22 |
| July      | Monday, Jul 17    | Tuesday, Jul 18    | Tuesday, Aug 01   | Thursday, Jul 20 |
| August    | Monday, Aug 21    | Tuesday, Aug 22    | Friday, Sep 01    | Thursday, Aug 24 |

BVD should be availabe the morning listed above.

BVD should be returnd to Payroll by 5:00 pm on the date listed above.