

## FY 2018 Budget Calendar – 2088 hours

### Phase I

- April 27 Agencies load 2018 FAMIS chart of accounts
- April 28 Roll BPP active budget to prep
- June 16 Phase I budget due to System budget office
- July-August Programmatic budget reviews with System

### Phase II

- June 16 Reload active budget to prep- Workstations A (Research), V (TVMDL) and X (Extension) (Friday)
- June 26 Phase II meeting with unit business contacts
- June 26 Agencies release Electronic Budget Templates for salary recommendations and FY 2018 budget allocations to units (Monday)
- July 12 Budget templates/salary recommendations due to budget office by 5:00 pm ([budget@ag.tamu.edu](mailto:budget@ag.tamu.edu)) (Wednesday)
- July 17 Electronically distribute data warehouse 901's for units to verify (Monday)
- July 21 Last day for TAMU joint appointments (Friday)
- July 28 Last salary changes due to Payroll Office by 5:00pm. (Friday)

### Other important dates

- July 31 SEP request due to Human Resources (Monday)
- August 4 Payroll corrections for 2017 due to Payroll Office 5:00 p.m. (Friday)
- Early August BPP prep budget locked
- Mid-August BPP prep budget moved to active budget
- August 17-18 Budgets approved by Board of Regents
- Late August Budget loaded to FAMIS