



June 14, 2016

SUBJECT: International Travel Laptop Loaner Program

Please forward to appropriate staff.

Are you planning to attend a conference located abroad, traveling internationally to conduct research, or maybe even providing a keynote presentation at a foreign entity? Know before you go that you will in fact become an exporter! Any items and or information (whether tangible or intangible) you take with you while abroad—even if you intend to bring said items and or information back with you—are considered exports by the government of the United States.

Texas A&M AgriLife acknowledges the need for international travel by its employees to conduct official business and research. Because Texas A&M AgriLife is committed to upholding the highest standard of ethical conduct and compliance with the legal obligations of the AgriLife components and due to heightened risk associated with international travel as it pertains to both export controls and safeguarding of data on electronic devices and accounts, AgriLife Risk and Compliance in conjunction with AgriLife Information Technology, will now offer “clean laptops” to be checked-out and utilized for AgriLife international travelers. Please note: You will need to contact AgriLife Risk and Compliance no later than 2 weeks before the start date of your trip in order to utilize this service.

In addition to this service, AgriLife Risk and Compliance in conjunction with AgriLife Information Technology has developed a short online training video tailored specifically towards the intersection of international travel and electronic devices safeguards. Although voluntary, this training is highly recommended. In order to view the online video and associated resources, contact AgriLife Risk and Compliance.

For questions, or to schedule checking-out a loaner laptop for international travel use, contact AgriLife Risk and Compliance Lauren Schroeder (clschroeder@ag.tamu.edu) at 979.458.3289 or Jamie Ausley (jlausley@ag.tamu.edu) at 979.458.8214.

Texas A&M AgriLife Risk and Compliance | <http://agrilifeas.tamu.edu/risk-compliance/>

Note: Please do not reply to this email, as this email address does not accept reply messages.