



April 21, 2016

SUBJECT: Buy A&M Update

Periscope installed enhancements last Thursday night, including:

- Code modifications which were intended to improve screen refresh and response times. These were targeted at certain actions that were the slowest, such as submitting a requisition and approving a requisition. We have had reports from departments that this has improved the response times by 50-60 percent or more on those specific actions.
- The Requisition Creator/Buyer's email address, which many suppliers depend on, is now included on the printed PO copies. Previously, only the Requisition Creator/Buyer's phone number appeared.
- Info entered into the "Contact" field on requisitions (the field is labeled "Contact Instructions" on PO's) now appears in the Ship To section of the printed PO copies as an "attention" line. The "Contact" field defaults to the requisition creator's name but it is a free-text field which **can be changed to an end-user's name, contact info, building name, and/or Room Number, etc.** The content of the "Contact" field will appear on suppliers' packing slips.



Basic Purchasing | Department Access | Organization Administ

Current Organization: AM02 - Texas A&M University

April 19, 2016 10:17:45 AM CDT

Home | Items | Documents | Vendors | Quick Buy | Find It | Paul Barza

Open Market Purchase Order AM02-16-P018207

Status: 3PI - In Progress

General | Items | Vendor | Address | Accounting | Routing | Attachments(12) | Notes | Change Orders | Reminders | Summary

PO Number:	AM02-16-P018207	Release:	0
Short Description*:	MR#19254 / LIFT IMPROVEMEN	Status:	3PI - In Progress
Purchaser:	Oberg, Clyde	Receipt Method:	Quantity
Fiscal Year:	2016	PO Type:	Open Market
Department*:	02UTIL - UTILITIES & ENERGY SERVICES	Organization:	AM02 - Texas A&M University
Location*:	BLANK - BLANK-UTILITIES & ENERGY SERVICES	Print Format: *	PO Print Form
Type Code:		Alternate ID:	394670A
Entered Date:	04/18/2016 02:43:01 PM	Promised Date (MM/DD/YYYY):	11/02/2017
Print Dest Detail:	If Different	Days ARO:	550
Required Date (MM/DD/YYYY):		Discount %:	0.0
Control Code:		Actual Cost:	\$251,668.00
Retainage %:	0.0		
Contact Instructions:	CLYDE OBERG 979-845-1042 co@tam.u.edu		
Tax Rate:			
RPA Goods Received Date (MM/DD/YYYY HH:MM:SS AM or PM):			
Special Payment Handling:			
User Ref / Ref 4:			
USAS Document Type:			
PCC Code:			
Rush Payment:			
Cooperative Purchase:			

This field is labeled "Contact" on the requisition screens.



AM02 - Texas A&M University

Purchase Order

Purchase Order Number

AM02-16-P018207

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING PAPERS.

V
E
N
D
O
R

Vendor Number: 00000624
Quad-Tex Construction Inc
3600 Park Meadow
Bryan, TX 77802

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING
PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS
INSTRUCTED, PAYMENT MAY BE DELAYED.

H
I
P
T
O

UTILITIES & ENERGY SERVICES
Attn: CLYDE O BERG 979-845-1042 oo@tamu.edu
CENTRAL UTILITY PLANT RECEIVING
406 ASBURY STREET
1584 TAMU
COLLEGE STATION, TX 778431584
US
Email: uesprocurement@tamu.edu
Phone: (979)862-4608

B
I
L
L
T
O

ATTN: FMO Accounts Payable
750 Agronomy Road - Suite 3101
6000 TAMU
Attn: Email invoices to invoices@tamu.edu
Attn: Do not mail invoice if sending via email
College Station, TX 778436000
USA
Email: invoices@tamu.edu
Phone: (979)845-8362

Please login to Buy A&M to retrieve attachments associated with the
Purchase Order.
Solicitation (Bid) No.: AM02-16-8000235

Payment Terms: Net 30
Shipping Terms: F.O.B., Destination
Freight Terms: Freight Allowed
Delivery Calendar Day(s) A.R.O.: 550

Item # 1
Class-Item 914-00

PROVIDE ALL MATERIAL AND LABOR FOR PHASE 1A OF MAINTENANCE ACCESS AND LIFT IMPROVEMENTS PER ATTACHED THE
SCOPE OF WORK & DRAWINGS (APPENDIX C) AND BID DOCUMENTS

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$251,668.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 251,668.00

If you have questions about using the "Contact" field to help get your orders to the correct person, building or room more efficiently, please contact Texas A&M AgriLife Assistant Purchasing Director, Chris Chamberlain, cchamberlain@tamu.edu or (979)845-4786.