

Allowable and Non-Allowable Transfers Departmental Budget Request (DBR)

1. ACCEPTABLE TRANSFERS

The following is a list of acceptable transfers.

In general, funds must stay within the same account range or purpose.

- a. Transfers of budgets between 110000 – 114499 accounts are acceptable.
- b. Transfers of budgets between 114500 – 114599 accounts are acceptable.
- c. Transfers of budgets between 114600 – 114699 accounts are acceptable.
- d. Transfers of budgets between 114700 – 114799 accounts are acceptable.
- e. Transfers of budgets between 119000 – 119014 accounts are acceptable with the exception of 119012. Transfers to the 119012 are not allowed.
- f. Transfers of budgets between 119015 – 119027 accounts are acceptable.
- g. Transfers of budgets between 120000 – 124499 accounts are acceptable.
- h. Transfers of budgets between 124500 – 124599 accounts are acceptable.
- i. Transfers of budgets between 124600 – 124699 accounts are acceptable.
- j. Transfers of budgets between 124700 – 124799 accounts are acceptable.
- k. Transfers of budgets between 129000 – 129014 accounts are acceptable with the exception of 129012. Transfers to account 129012 are not allowed.
- l. Transfers of budgets between 129015 – 129027 accounts are acceptable.
- m. 130000 – 139XXX – Limited transfers allowable.
- n. 140001 – 140001 only
- o. 140083 – Transfers from 240001 or 140001 are acceptable
- p. Transfer of budgets between many accounts in the 200000-279999 ranges are acceptable. The exceptions are as follows:

- i. Transfers are allowed between 212XXX accounts but not outside this range.
 - ii. Transfers are allowed between 215XXX accounts but not outside this range.
 - iii. Transfers are allowed from 212XXX to 215XXX accounts but NOT from 215XXX to 212XXX.
 - iv. Transfers are allowed from 215XXX to 2XXXXXX but not from 2XXXXXX to 215XXX.
 - v. Transfers are allowed between 240XXX accounts but not outside this range.
- q. Transfers of budgets between 400200 – 400206 accounts are acceptable.
- r. Transfers of budgets between 4XXXXXX and 5XXXXXX to 2XXXXXX (residual) accounts can only be initiated by Sponsored Research Services (SRS).
- s. Transfers of budgets between 805110 – 805999 are acceptable.
- t. Transfer of budgets from 13XXXXX and 2XXXXXX accounts to 81xxxx accounts are acceptable on a limited basis.