

### Interdepartmental Transfer Request

Research    Extension    TVMDL

Requested by: \_\_\_\_\_ Dept: \_\_\_\_\_ LaserFiche Ref: \_\_\_\_\_  
 Email: \_\_\_\_\_ (4 letter Dept code) (CC-DEPT IDT XXXXX)

Date: \_\_\_\_\_ Description: \_\_\_\_\_  
 Ref 3: \_\_\_\_\_ Ref 4: \_\_\_\_\_

Selling			Buying				Invoice/	
Account	S Acct	Rev Code	Dpt Code	Account	S Acct	Exp Code	Dept Ref <i>(7 numbers)</i>	Amount
Selling Departmental Approval:			I certify that these costs were incurred to conduct Research for the above project(s) and are properly chargeable to the project(s).				<b>Total</b>	

**Fiscal use only below**

SRS Purchasing Approval:	Date:
SRS Voucher Compliance:	Date:
Entered by:	Date:
Reviewed by:	Date: