

<b>Job Title</b>	Senior IT Professional III
<b>Job Code</b>	
<b>Exempt Status</b>	
<b>Position Status</b>	
<b>EEO Classification</b>	

### **Job Summary**

The Senior IT Professional III, under general direction, serves as the primary top-level technical expert consultant in multiple specialized fields of technology for specified unit(s). Researches and develops the unit's IT strategy and budget. Participates in the unit's strategic planning process. Routinely provides technical leadership and guidance for the deployment of new technologies. Represents the unit on campus committees to develop technical standards and direction.

### **Essential Duties and Responsibilities**

- Provides technical oversight and training for conducting research of problems and the formulation of recommended solutions for customers.
- Serves as a resource for internal and external customers.
- Oversees strategic planning for information technology.
- Oversees budget plans and processes for IT resources.
- Provides leadership and representation as appropriate to University groups or committees and or outside constituencies.
- Coordinates the design, coding, testing, and documentation of unit level database, database applications, or substantial application modifications.
- Coordinates the evaluation of hardware and software products and programming languages and determines their strategic applicability to systems and projects.
- Coordinates the development of standards for unit level systems and programming.
- Coordinates the evaluation of workstation hardware and software products to determine their strategic applicability to the computing environment.

This document represents the major duties, responsibilities, and authorities of this job, and is not intended to be a complete list of all tasks and functions. Other duties may be assigned.

### **Additional Responsibilities**

### **Minimum Requirements**

*Education* – Bachelor's degree in applicable field or equivalent combination of education and experience.

*Experience* – Twelve years of related experience.

*Knowledge of* – Knowledge of word processing and spreadsheet applications.

*Ability to* – Ability to multitask and work cooperatively with others. Excellent written communication, analytical, interpersonal, and organizational skills.

*Licensing / Professional Certification* – None.

*Physical Requirements* – None.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Supervision of Others**

This position generally supervises employees.

### **Other Requirements**