RESTRICTIONS ON CANDLES

Supplements System Policy 24.01 and System Regulation 24.01.01

1.00 GENERAL

1.01 Candles, incense burners, oil lamps and similar items that have open flames or smolder represent an unnecessary risk to people and facilities at Texas Veterinary Medical Diagnostic Laboratory (TVMDL) facilities. Therefore, the following restrictions on candles shall be enforced in all buildings owned or leased by TVMDL.

2.00 RESTRICTIONS

2.01 Candles, incense burners, oil lamps or other personal items that have open flames or that smolder are prohibited in work areas (individual or group), conference rooms, restrooms, etc. in all buildings. This restriction applies to such items regardless of whether the item has been lit.

2.02 This procedure does not apply to candles, flame effects, or pyrotechnics used for banquets, ceremonies, science demonstrations, indoor fireworks or other entertainment. This procedure does not apply to such devices used in the course and scope of TVMDL sponsored research or activities necessary to conduct business operations.

2.03 Exceptions may be requested, in writing, through the TVMDL Laboratory Safety Officer.

3.00 PROCEDURES & RESPONSIBILITIES

3.01 It is the responsibility of all employees to observe the provisions of this procedure.

3.02 Section heads are responsible for ensuring that these rules are communicated to all personnel, and that prohibited items, when identified, are removed from the workplace.

3.03 Environmental Health and Safety Department personnel will report prohibited items when found in the workplace as deficiencies that require departmental corrective action.

Questions concerning this procedure should be referred to the Office of the Director at 979-845-2679.

Approved 10/28/2011
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